



The School has adopted and follows the LCC Policy. The school will take all reasonable steps to provide safe and healthy conditions for pupils, employees and others who may be affected by its activities.

The school is committed to the safety, health and well-being of all its community. We believe that health and safety is not merely a question of paper policies, but is a culture that is apparent in and develops within the school.

The expectation is that all our community supports all aspects of our Health and Safety policy. Key elements of the policy are as follows:

### **Priesthorpe School**

- Will take steps to ensure compliance with all relevant health and safety legislation
- Accepts its responsibilities as an employer and will provide adequate resources to implement this policy including access to support from health and safety competent persons. Where necessary external specialist advice and assistance will be obtained
- Accepts that health, safety and welfare are an integral part of all its activities and will take steps to manage these effectively
- Expects all employees and pupils to co-operate in complying with all legal obligations and to take reasonable care of their own health and safety and have regard for the health and safety of others
- Is committed to providing the necessary information, instruction and training to all employees and pupils where applicable
- Acknowledges and actively supports the role and responsibilities of employee representatives and will give full co-operation to elected Safety Representatives of recognised Trade Unions to enable them to carry out their duties effectively
- Is committed to regular evaluation and review of its Health and Safety Policy to ensure its objectives are met and, as necessary, to modifying the Policy in light of new legislation and other changing circumstances
- Will set out full details of the organisation and arrangements for the management of health and safety in the school, in separate documents

### **Responsibilities for implementing and reviewing the school's Health and Safety Policy are detailed below:**

**The Governing Body** has responsibility for ensuring that the LA Health and Safety Policy is approved for use and that arrangements are in place for the school to implement it. It is also responsible for strategic health and safety planning and for periodic review of health and safety performance.

**The Principal** is responsible to the Governing Body for securing the full implementation of the school's Health and Safety Policy

**Members of the School Leadership Team** are responsible for ensuring that the requirements of this policy and all other legislative requirements are managed under the normal method of delegated powers and by establishing a system of appraisal of management performance against agreed health and safety performance indicators

**Subject/Faculty Leaders** are responsible for ensuring that the requirements of this policy and legal requirements specific to their sphere of activity are implemented and monitored.

**The Site Manager and Academy Health & Safety Officer** will advise Senior Managers in the discharge of their responsibilities under the Health and Safety at Work Act 1974, The Management of Health and Safety at Work Regulations 1999 and all other health and safety legislation, and for liaising with Leeds City Council's Health and Safety Officers and enforcement officers such as HM Inspectors of the Health and Safety Executive and West Yorkshire Fire and Civil Defence Fire Officers

**Leeds Health and Safety Officers and Co-Op Academies Trust appointed Health & Safety advisors** are responsible for providing advice and support to schools on all aspects of health and safety

### **Additional Comments**

The school's Health and Safety policy should be put in the context of the following school policies and procedures:

- Child Protection
- Staff Handbook
- Behaviour Handbook
- Behaviour Policy
- Educational Visits
- Home-school agreement
- Single Equality Scheme
- Emergency Plan
- Physical Restraint
- Risk Assessments
- Reporting of Accidents
- Fire Plan

The Leadership Team along with the Site and Finance Committee have regular reviews of Health and Safety via their normal meeting cycle

Subject Departments and Pastoral Teams should regularly consider and review how they implement the school's policies

September 2018